

# **2007 Local Law Enforcement Block Grant**

## **Grant Application Checklist**

### **Have you included:**

- ☐ Application Summary Report
- ☐ Application for Funding Form
- ☐ Equipment Budget Page
- ☐ Narrative Work Program
- ☐ Certified Assurances Form
- ☐ Certification of Cash Match Form
- ☐ Audit Requirements Form
- ☐ Report of Expenditures and Check Payee Form

### **Have you:**

- ☐ Double-checked your math?
- ☐ Checked that all forms are accurate and fully completed?
- ☐ Verified the Authorized Official has signed and dated:
  - ☐ Application for Funding Form
  - ☐ Certified Assurances Form
  - ☐ Certification of Cash Match Form
  - ☐ Audit Requirements Form
- ☐ Verified the Project Director has signed and dated:
  - ☐ Certified Assurances Form
- ☐ Included justification for each budget item in the narrative?
- ☐ Assembled your application packet in the above order?
- ☐ Marked the "ORIGINAL" application packet in the upper right hand corner of top sheet?
- ☐ Submitted one original and four copies for review before the postmarked date?

### **APPLICATION DEADLINE**

**All applications must be postmarked or received by the Department of Public Safety by no later than October 25, 2006. Failure to submit your application by the deadline may result in the application being denied.**

Submit the original and four copies of the application to:

#### Mailing Address:

**Missouri Department of Public Safety  
Attn: NCAP Section  
P.O. Box 749  
Jefferson City, MO 65102**

#### Street Address:

**Harry S. Truman State Office Building  
301 West High Street, Room 870  
Jefferson City, MO 65101**

**FAXED APPLICATIONS WILL NOT BE ACCEPTED!**